

Attendees: Jennifer Marsh, Katie Duvall, Nicole Roberts, Jess Beck, Deb Davis, Lisa Russell, Rachel Sudnik, Becky Swann, Tacci Smith, Beth Maslin, Sara Stillwell, Brittany Williams, Sarah Skinner, Malorie McGinnis

Meeting Minutes

A. Executive Board Election

1. Katie Duvall nominated and elected to serve as the Primary school Vice President
2. Rachel Sudnik and others are asking individuals to consider the role of Treasurer. Rachel mentioned reaching out to retirees hoping to find a volunteer there. At this point we have no volunteers for the position.

B. President's Report

1. 2018-19 Budget Report (Appendix 1)
 - a) Art budget is passed from year to year
 - b) Box Tops has money waiting to be deposited this month.
2. 2019-20 Proposed Budget (Appendix 2)
 - a) Line by line review of the proposed budget by attendees
 1. Reminder that Leader in Me program receives \$5000 from PTO each year
 2. Art By Me fundraiser will be held in the fall.
 3. Reminder of the two thirds, one third division of budget based on Primary and Elementary school size
 4. Agreed to budget \$200 for grounds committees at each school
 5. Agreed to budget \$1000 to each school's General Fund
 6. Playground Build budget line renamed Playground Maintenance and will change from an income item to an expense item. There is \$800 remaining from 2018-19 school year.
3. Motion made to approve the proposed budget. Seconded and passed by the attendees
4. IRS name change update: Jen is having to start from square one with the state to update the Black Mountain PTO name to reflect the merging of the PTOs under Black Mountain Schools PTO title. This must be done for tax purposes.

C. Principal's Report

1. BMP- Malorie McGinnis
 - a) Building Projects on campus
 1. New roofs on cafeteria and first grade building
 2. Enclosed walkways around school
 3. New doors and locks
 4. New lights
 5. Drainage issue corrections
 6. New parking lot in front of school
 7. Dead tree removals
2. BME- Nicole Roberts

- a) Building Projects on campus
 - 1. New lights will be installed once school begins. Work will be done in the evenings.

D. Committee Reports

- 1. Communications
 - a) Send all announcements to blackmountainpto.org for inclusion in newsletter, email, facebook posts, etc.
 - b) Reminder to like and share when you see PTO posts on Facebook
- 2. Business Partners
 - a) \$2380 in account for the upcoming school year. Anticipating \$1500 to arrive. On track with past years' donations.
 - b) New tiered system for partnership:
 - i) Gold (\$1000)
 - ii) Silver (\$500)
 - iii) Bronze (\$250)Each level receives recognition on tshirts, banners, newsletters, etc. Also, have signs to post in businesses to indicate their support of our PTO.
- 3. Box Tops
 - a) System updated to be primarily online. Must download the Box Tops app (see details [here](#)) to scan receipts for boxtop counts. No more clipping from boxes.
- 4. Open Committee Chair positions
 - a) Staff Appreciation (Primary School)
 - b) Room Parent (both schools)
 - c) Field Day (both schools)
 - d) Winterfest (Elementary School)

E. Upcoming Events

- 1. **16 August** Meet the Teacher- PTO tables at each school. To Do: sign up for shifts.
 - a) Elementary School 12:30- 2 PM
 - b) Primary School 1:30- 3 PM
- 2. **19 August** First Day of School
- 3. **23 August** Parent Coffee Social 8 AM Location TBA
- 4. **2 September** Labor Day- No School
- 5. **9 September** General PTO Meeting
- 6. **17 September** Early Dismissal

F. New Business

- 1. Movie Night tentative date October 4th.

Meeting Adjourned 6:40 PM